



REPUBLIC OF KENYA  
COUNTY GOVERNMENT OF NAKURU  
OFFICE OF THE GOVERNOR



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**Ref: NCG/S/BOARD.COM/VOL.1/76**

**23<sup>rd</sup> July, 2018**

**The Chairman**

Institute of Engineers of Kenya  
P.O BOX 41346-00100

**Nairobi**

**RE: NOMINATION OF MEMBERS TO MUNICIPAL BOARDS**

Pursuit to the Provision of Section 14 of the Urban Areas and Cities Act, 2016, the Nakuru County Executive Committee requests the Institute of Engineers of Kenya to give three (3) names of nominees to the Naivasha Municipal Board of which one of the nominees should be a woman. The members of the board shall hold office for a term of five years on part time basis. Their duties and responsibilities will include:

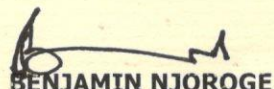
1. Oversee the affairs of the municipality.
2. Develop and adopt policies, plans, strategies and programmes, and may set targets for delivery of services.
3. Formulate and implement an integrated development plan.
4. Develop and manage schemes, including site development, in collaboration with the relevant national and county agencies.
5. Maintain a comprehensive database and information system of the administration and provide public access thereto upon payment of a nominal fee, to be determined by the board.
6. Implement applicable national and county legislation.
7. Monitor and, where appropriate, regulate municipal services where those services are provided by service providers other than the board of the municipality.
8. Prepare and submit its annual budget estimates for approval by the county executive committee and administer the budget as approved.
9. Monitor the impact and effectiveness of any services, policies and programmes or plans.
10. Establish, implement and monitor performance management systems.
11. Promote a safe and healthy environment.

The nominee should fulfil the following requirements.

- Must be a Kenyan citizen
- Registered by the relevant board of registration of the profession
- Must have work experience of minimum five years
- Must be ordinarily resident or have a permanent dwelling in Naivasha Municipality
- Must be carrying on business in the Naivasha Municipality or
- Must have lived in the Municipality for at least five years.
- Must fulfill the requirements of the chapter six (6) of the constitution of Kenya.



The names of the nominee should reach the office of the undersigned on or before 7<sup>th</sup> August, 2018 and should be accompanied by their respective detailed Curriculum Vitae. Kindly attach the registration certificate of your institution.

  
**BENJAMIN NJOROGE**

**COUNTY SECRETARY AND HEAD OF PUBLIC SERVICE  
NAKURU COUNTY**